



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF LANDSCAPE ARCHITECTURE

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PUBLIC MEETING MINUTES: BOARD OF LANDSCAPE ARCHITECTURE

MEETING DATE AND TIME: Thursday, November 14, 2013 at 9:00 a.m.

PLACE: Conference Room B, Cannon Bldg,
861 Silver Lake Blvd Dover, DE 19904

MINUTES FOR APPROVAL:

MEMBERS PRESENT

Eric Wahl, Board President
Jeffrey Seemans, Professional Member, Secretary
Rachel Dunning, Public Member, Treasurer
William Bullock, Public Member
Jeff Clark, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Lisa Smith, Administrative Specialist II
Jessica Williams, Administrative Specialist II

CALL TO ORDER

Mr. Wahl called the meeting to order 9:00 a.m.

REVIEW OF MINUTES

The Board reviewed the minutes for the August 8, 2013 meeting. Mr. Seemans made a motion, seconded by Ms. Dunning, to approve the minutes as presented with minor changes regarding the mention of the time spent at August 8, 2013 meeting reviewing audited licensees. The motion unanimously carried.

UNFINISHED BUSINESS

Rules and Regulations Deliberations

Ms. Singh explained that the Rules & Regulation deliberation was also considered a Public Hearing. There were a few internal Division updates that will need to be made, such as; grammatical errors and elimination of paper renewal in the regulations. Without any public comment, either in person or by mail, the Board made a decision to approve the amended Regulation as proposed. A motion to accept the proposed Regulation was made by Mr. Seemans and seconded by Ms. Dunning. The motion was unanimously carried.

Sign Order Pertaining to Rules and Regulations Deliberations

At 9:10 a.m., all of the Board members signed the Order. The order will be published in the next issue of the Register of Regulations to be adopted by December 11, 2013.

Review of Rule 7.0

A discussion took place among the Board members mainly between Ms. Singh, Mr. Wahl and Mr. Seemans regarding Rule 7.0. The discussion pertained to amending Rule 7.0 with emphasis on Rule 7.1.2.1 in an attempt to make it easier for applicants to identify acceptable Continuing Education courses that are not on the approved list. Mr. Seemans spoke about the difficulty to obtain Board approved CEU's. He suggested that a Board member be appointed to "pre-approve" acceptable courses. Mr. Seemans main concern with Rule 7.0 pertained to giving quicker and more secure approval to licensees during a calendar year before they choose courses which may or may not be approved. Ms. Singh and Mr. Seemans discussed Rule 7.1.2.1 regarding the broad interpretation of the definition of Health, Safety and Welfare (HSW). Ms. Singh stated that the Statute does not require that HSW be included in all Continuing Education courses. It was also noted that although HSW seems to be more relevant in health care professions, there are instances where HSW can be necessary in the field of Landscape Architecture. An example would be if an applicant with a criminal history were to request a waiver of that crime. Ms. Singh stated to the Board that their "primary" function is to regulate the profession of Landscape Architecture and to protect the public.

Second Review of Continuing Education Audit Documentation

Mr. Seemans made a motion, seconded by Mr. Clark to grant Robert C Maloney a Rule to Show Cause Hearing. The motion unanimously carried.

Gregory Jay Osband, Jason Elwell, Andrew Collier and John Fellows were also granted Rule to Show Cause Hearings.

NEW BUSINESS

Ratification of Certificate of Authorization

Ms. Dunning made a motion which was seconded by Mr. Seemans to ratify the application for the certificate of authorization for Advanced GeoServices, Corp. The motion unanimously carried.

Ms. Dunning made a motion which was seconded by Mr. Bullock to ratify the application for the certificate of authorization for McCrone Inc. The motion unanimously carried.

Ratification of Landscape Architect Application by Reciprocity

Ms. Dunning made a motion which was seconded by Mr. Bullock to ratify the applications for licensure by reciprocity for:

1. Chad W. Nelson
2. Travis B. Beck
3. Matthew Kwiatkowski
4. Lee Anne Schnappinger
5. James K. Winter

The motion unanimously carried.

Ratification of Landscape Architect Application by Examination

Ms. Dunning made a motion, seconded by Mr. Seemans, to ratify the application for licensure by examination for Daniel H. Park.

Review Proposed Meeting Dates for 2014

Ms. Dunning made a motion which was seconded by Mr. Clark to accept the 2014 Board meeting dates. The motion unanimously carried.

Other Business before the Board

Mr. Clark lead a discussion concerning collaborating with regulatory states to address inconsistencies with their Continuing Education Programs. Mr. Seemans requested information concerning CE requirements from Maryland, Pennsylvania, New Jersey and Virginia.

Public Comment

There was no public comment.

Next Meeting Date

The Board will hold the next meeting on February 13, 2014 at 9:00 a.m., in Conference Room "B" of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Mr. Wahl made a motion to adjourn the meeting, seconded by Ms. Dunning. The meeting was adjourned at 10:43 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lisa Smith".

Lisa Smith
Administrative Specialist II
Board of Landscape Architects